



Regular Agenda
Thursday, March 19, 2020 6:00 PM
12162 State HWY 155 N.
Tyler, Texas 75708

1. Call to Order

2. Director Roll Call

3. Recieve Delegations & Public Comment

(Sign in sheet available for those wishing to make a public comment.)

4. General Consent Items

4.1. Minutes from previous meeting(s)

4.2. General Manager Time, PTO, Expenses & Mileage
Approval of General Consent Items

5. General Manager Report

Information on the "State of the District" including operations issues & projects underway previously approved by the Board.

5.1. Emergency Service Preparedness and Response

The General Manager is in contact with the county officials to add East Texas Municipal Utility District to the Emergency Services Preparedness and Response Team for Smith County.

5.2. Discharge Monitoring Report

Monthly Discharge Montioring Report.

- 5.3. Production Report
 - Water Loss Report.
 - Water Production Report.
 - Wastewater Production Report.
 - Wastewater Capacity Report.

- 5.4. District Equipment needs
 - Funds for the following:

- To Purchase the startup package for the new meter reading system, approximately \$26,000. It will take six to eight weeks to build and comes with 45 meters.

- Consider purchase of the prior approved sewer inspection camera. Approximately \$13,000 dollars now instead of the previously agreed upon amount. We will also need to purchase a small enclosed trailer to avoid wear-and-tear.

6. Secretary's Report

General Information from the Secretary of the Board of Director's (non-action items).

- 6.1. District to update/create a policy on local, regional, state and national events potentially affecting District services, employees, customers and other applicable issues. (ie. Coronavirus 2019)

7. Old Business

Tabled Motions from previous meetings and Information to be re-opened for Consideration, Debate, and possible Action (Vote).

8. New Business

- 8.1. Bill payment policy

- Board statement on a request for the removal of a customers bill due to inability to go to work because the of federal and state government intervention concerning the coronavirus event.

9. Finance Committee Report

Information from the Committee to be presented to the Board of Directors for Consideration, Debate, and possible Action (Vote)

9.1. **Consider and Discuss: District Budget Update**

Current status of 2019-2020 Budget figures and any adjustments needing to be made to balance the budget before the end of the year based on actuals and projections.

[19-20 Budget for Board Meeting \(KC 2-20-20\).pdf](#)

Vote on any adjustments necessary to balance the District's 2019 - 2020 Budget.

10. Strategic Planning & Infrastructure Report

Information from the Committee to be presented to the Board of Directors for Consideration, Debate, and possible Action (Vote)

10.1. Texas Water Development Board (TWDB)- Sewer Application paperwork.

Approve TWDB necessary resolutions for the Sewer Rehab and Replacement Application.

[2.A-TWDB-0201A.pdf](#)

[2.B-TWDB-0201P.pdf](#)

[2.C-TWDB-0201B.pdf](#)

[2.E-WRD-213.pdf](#)

10.2. Mapping Engagement Letter with Suzanne Burt

Suzanne Burt was referred to us from Terrill & Waldrop, law firm, to help with mapping issues and creating necessary maps needed for state and federal programs.

[Suzanne Burt Engagement letter.pdf](#)

11. Interlocal Agreements & Contracts Committee Report

Information from the Committee to be presented to the Board of Directors for Consideration, Debate, and possible Action (Vote)

11.1. **Consider and Discuss: Update on City of Winona sewer interconnection and operations management proposal.**

Bring the Board of Directors and Public up to date on the current status of the negotiations and possibilities as well as discussion concerning decision to proceed or terminate the projects efforts.

Vote on any proposed action to be taken as discussion determines.

12. Board Member Development Committee

Information from the Committee to be presented to the Board of Directors for Consideration, Debate, and possible Action (Vote)

13. Elections Committee Report

Information from the Committee to be presented to the Board of Directors for Consideration, Debate, and possible Action (Vote)

13.1. **Consider and Discuss:**

14. Litigation Committee Report

Information from the Committee to be presented to the Board of Directors for Consideration, Debate, and possible Action (Vote)

- 14.1. Executive session with District's Attorneys updating the Board concerning various active issues of current litigation.
Litigation Update will include: Tommy Lynn Vice Law Suits, University of Texas Health Center at Tyler & PUC complaints, and Lupe Aparicio Suit.

15. Executive Session

- 15.1. **Closed Session** as authorized by Texas Government Code Section 551.071 for the purpose of consulting with legal counsel, including regarding pending or contemplated litigation; and to deliberate regarding personnel matters.
- 15.2. **End of Closed Session/Return to Open Sessions**
- 15.3. **Action** if needed on any Closed Session Issues

16. Schedule next meeting

17. Adjourn


18. THE STATE OF TEXAS §
COUNTY OF SMITH §

THIS NOTICE CERTIFIES THAT THIS AGENDA HAD 72 HOURS NOTICE PRIOR TO THE MEETING BEING HELD. THE AGENDA OF EAST TEXAS MUNICIPAL UTILITY DISTRICT # 1, BOARD OF DIRECTORS SPECIAL MEETING TO BE HELD ON THURSDAY, March 19, 2020 AT 6:00 P.M., WAS POSTED ON THE FRONT WINDOW OF THE DISTRICT'S MAIN OFFICE

LOCATED AT 12162 STATE HIGHWAY 155 NORTH TYLER , TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC AND WITHIN THE BOUNDARIES OF THE DISTRICT AND NOTIFICATION WAS POSTED TO THE DISTRICT WEBSITE, IN ACCORDANCE WITH SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE TEXAS GOVERNMENT CODE, AS AMENDED.

A handwritten signature is present, but it is completely obscured by a thick, black, horizontal redaction bar.

**Mr. Mike Danapas - Secretary
Board of Directors**

Posted 5:26 pm 

A handwritten note in the bottom right corner of the page reads "Posted 5:26 pm" followed by a redacted mark consisting of a black scribble.