



BOARD OF DIRECTORS
EAST TEXAS MUNICIPAL UTILITY DISTRICT
12162 STATE HWY 155 N.
TYLER, TEXAS 75708

The Board of Directors of the East Texas Municipal Utility District #1 will meet in a special called Board Meeting on **Thursday January 31, 2019 at 6:00 p.m.** at the District's main office located at 12162 State Highway 155 North Tyler, Texas 75708.

REGULAR MEETING AGENDA

Item 1 Call to Order and Announce a Quorum:

Roll Call.

Item 2 Public Comment:

Communication from the Public-Receive Delegations-Recognize Visitors.
(Public comments are restricted to two minutes per person)

Item 3 Regular Business:

1. Consider for Approval Minutes from previous meeting(s).
2. Financial Report
 - a. Gollob, Morgan, and Peddy.
 - b. Approve Mileage for Lane Thompson

Item 4 Manager's Report & Action Items:

1. Update on FM3270 Friendline RD and possibly award contract.
 - a. Moving equipment into the yard
 - b. Will start work this week and finish by February 24, 2019.
2. Consider/Possibly Approve Annexations.
3. Consider/Possibly Approve Customer Outreach Drive.
4. Consider/Possibly Approve New office lunch policy.
 - a. Office will close at 11:00 for lunch and reopen at 11:30.
5. Consider/Possibly Approve - Policy on Payment deferral.
6. Discussion on trash service - would like a copy of their operations manual for drivers placing cans on roadways and Safety Standards. They should also attend the meeting to answer questions and give a plan and schedule to remedy this constant problem.
7. Set fee/fine for Hiland Dairy for not having flow meter installed and operational in the time given by the permit, 120 days. As of February 1, 2019, it will be 160 days.

8. Remove Tom Vice as investment Officer.
9. Consider and establish a District Digital Documents Recovery Plan to meet State documentation requirements and District legal needs.
10. Consider and update board policy on daily out of district per-diem allowance from \$50 -75.
11. Review Board committee assignments. Modify as necessary and establish any new committees needed to effectively work on board projects in compliance with the Open Government Code.
12. Set review date for GM performance review.
13. Consider/Possibly Approve – New Metering system.
14. Consider New District business cards for Directors and Management including side 2 helpful information like the website, email and text options, etc for customer alerts, access, and notifications.

Item 5 Executive Session:

1. Under Texas Government Code Section 551.071(1), the Board may enter an executive session to seek the advice of its attorney regarding pending or contemplated litigation.
2. Under Texas Government Code Section 551.074(a)(1), the Board may enter an executive session to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or termination of a public officer or employee; or (2), to hear a complaint or a charge against an officer or employee. (NAME OF POSITION OR EMPLOYEE)

Item 6 Scheduling of Next Meeting


Item 7 Adjourn


*THE BOARD RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE MEETING PURSUANT TO THE APPLICABLE SECTION OF SUBCHAPTER D, CHAPTER 551, TEXAS GOVERNMENT CODE, THE TEXAS OPEN MEETINGS ACT, WITH RESPECT TO ANY ITEM ON THE AGENDA. NO FINAL ACTION, DECISION OR VOTE WILL BE TAKEN ON ANY SUBJECT OR MATTER IN EXECUTIVE SESSION.

THE STATE OF TEXAS
COUNTY OF SMITH

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THIS NOTICE CERTIFIES THAT THIS AGENDA HAD 72 HOURS NOTICE PRIOR TO THE MEETING BEING HELD. THE AGENDA OF EAST TEXAS MUNICIPAL UTILITY DISTRICT # 1, BOARD OF DIRECTORS SPECIAL MEETING TO BE HELD ON THURSDAY, JANUARY 31, 2019 AT 6:00 P.M., WAS POSTED ON THE FRONT WINDOW OF THE DISTRICT'S MAIN OFFICE LOCATED AT 12162 STATE HIGHWAY 155 NORTH TYLER, TEXAS, WHICH IS A PLACE CONVENIENT TO THE PUBLIC AND WITHIN THE BOUNDARIES OF THE DISTRICT AND NOTIFICATION WAS POSTED TO THE DISTRICT WEBSITE, IN ACCORDANCE WITH SECTION 49.063 OF THE WATER CODE AND SECTION 551.054 OF THE TEXAS GOVERNMENT CODE, AS AMENDED.


Mr. W.L. Snider - President
Board of Directors

THIS OFFICIAL AGENDA WAS POSTED ON THE WINDOW
OF EAST TEXAS MUNICIPAL UTILITY DISTRICT # 1 MAIN
OFFICE ON January 31, 2019 AT: 5:35 P.M.
BY:  L. Thompson